

GUIDANCE SHEET FOR APPLICANTS INTENDING TO WORK IN THE USA

Visa Classes: H, L and O

ON THE DAY OF INTERVIEW:

Please be at the Visa Hall entrance, not more than 15 minutes before your appointed time.

SUPPORTING DOCUMENTS REQUIRED FOR THE INTERVIEW:

Nationals of foreign countries may be required to pay an Issuance Fee. To check the applicability as well as the issuance fee amount, log on to www.travel.state.gov/visa/reciprocity/index. The fee if any needs to be paid via demand draft in INR at the prevailing Consular rate of exchange.

Note: Mention your Name and Passport number on the reverse side of the demand draft.

Principal Applicant

1. Passport, visa fee receipt issued by HDFC bank and interview appointment letter.
2. L1 Blanket Visa applicants are required to pay the \$500 as FPD fee via demand draft amounting to Rs.24000/-(at current rate of exchange) favouring "American Consulate General, Mumbai". DDs drawn on co-operative banks are not accepted
3. The original Notice of Action (Form I-797).
4. If Form I-797 is a blanket permit, copy of Form I-797 and original Form I-129 and original letter from employer that describes your proposed duties.
5. Original letters verifying your employment history and specific work skills.
6. Original degree certificates along with mark sheets.
7. Relevant diplomas or certificates, e.g. computer certification.

Spouse / Dependent Children

1. Passport, visa fee receipt issued by HDFC bank and interview appointment letter.
2. The original Notice of Action Form I-797 of the Principal Applicant.
3. If Form I-797 is a blanket permit, copy of Form I-797 and original Form I-129 and original letter from employer that describes your proposed duties.
4. Photocopy of the Principal Applicant's valid visa (if applying separately).
5. Original Marriage Certificate (for spouse) along with your entire wedding photo album.
6. Original Birth Certificate for child.

VISA RENEWAL:

Applicants scheduled under the visa renewal programme must carry the original passport with the previous visa stamp. Photocopies of old visas will not be accepted

THE STARS AND STRIPES LOUNGE:

A comfortable air conditioned waiting facility is available for visa applicants and accompanying people. Please check our website www.vfs-usa.co.in for more information on the services and charges.

GUIDANCE SHEET FOR APPLICANTS INTENDING TO WORK IN THE USA

Visa Classes: H, L and O

UPDATED INFORMATION:

The information is subject to change without notice. Please check the VFS website at www.vfs-usa.co.in for latest information before your interview date.

You can also email at infousmumbai@vfshelpline.com, call against prevailing tariff at 0120 6611411.

Note: Applicants calling from overseas need to add India Country Code (+91) followed by 120 6611411

SECURITY MEASURES:

The following are not permitted inside the visa sections:

1. All battery operated or electronic gadgets such as mobile phones, digital diaries, pagers, cameras, audio/video cassettes, compact discs, MP3's, floppies, laptops, palmtops or portable music players.
2. All ladies hand bags/purses. Only a small ladies pouch in hand will be permitted.
3. All bags such as travel bags, back packs, briefcases, suitcases, leather, jute or cloth bags and zip folders. Only a plastic bag containing your application-related papers will be permitted.
4. Any food item.
5. Sealed envelopes or packages.
6. Cigarettes / cigars / match boxes / lighters.
7. Any sharp objects such as scissors, pen knives or nail files.
8. Weapons or explosive material of any kind.

The list provided above is not finite. Other items may be prohibited based on security staff discretion. Due to security concerns, the Consulate does not permit interested parties such as friends, relatives or business contacts to accompany nonimmigrant visa applicants to their interviews. However, interpreters are allowed to accompany hearing-impaired applicants.

IF YOU ARE GRANTED A VISA:

1. Ordinarily the passport will return within 72 hours from the interview date. Delivery time lines depend on place of residence.
2. You can check passport delivery status by logging on to www.vfs-usa.co.in or by sending an SMS message "VISA US (passport number)" to 57333.
3. Counter Passport Collection: you have the option to collect your passport across the counter at the VFS Application Centre located in the city you were interviewed. Passports may be collected between 1700-1730 hrs on the day the visa section hands over your passport to VFS.
4. Please check the 'Track Your Passport' link on our website (www.vfs-usa.co.in) for information on the documents required by you or your representative when collecting the passport from VFS Application Centre.

Important to Note: (a) Passport will NOT be delivered across the counter at the U.S Embassy or Consulate. (b) The time taken for a visa section to hand over the passport depends on the

GUIDANCE SHEET FOR APPLICANTS INTENDING TO WORK IN THE USA

Visa Classes: H, L and O

circumstances such as work load, intervening holidays etc. Hence, a definite turnaround time cannot be assured.

5. Kindly check the details on your visa before travel.

IF YOU ARE DENIED A VISA:

The Consul will return you your passport after the interview.
